

A. Biral AG Data Protection Statement

I. Name and address of the controller

The controller as defined by the General Data Protection Regulation and other national data protection laws of the Member States and other statutory data protection provisions is:

*Biral AG
Südstrasse 10
3110 Münsingen
Switzerland
Tel.: +31 720 90 00
E-mail: info@biral.ch
Website: www.biral.ch*

II. Name and address of the data protection officer

For direct contact to the data protection officer of Biral AG:

datenschutz@biral.ch

III. General information about data processing

1. Scope of processing of personal data

In principle, we process our users' personal data only to the extent required to provide a functional website along with our content and services. The processing of our users' personal data takes place on a regular basis only with the users' consent. An exception is made in such cases where prior consent cannot be obtained for practical reasons and statutory provisions permit the processing of the data.

2. Legal basis for the processing of personal data

Provided that we have obtained the data subject's consent to process their personal data, Art. 6(1)(a) of the EU General Data Protection Regulation (GDPR) serves as the legal basis.

In cases where the processing of personal data is required to perform a contract to which the data subject is party, Art. 6(1)(b) GDPR serves as the legal basis. This also applies to processing operations required to take steps prior to entering into a contract.

Insofar as processing of personal data is necessary for compliance with a legal obligation that our company is subject to, Art. 6(1)(c) GDPR serves as the legal basis.

In situations where it is necessary to process personal data to protect the vital interests of the data subject or of another natural person, Art. 6(1)(d) GDPR serves as the legal basis.

If processing is necessary in order to protect the legitimate interests of our company or a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject, Art. 6(1)(f) GDPR serves as the legal basis for processing.

3. Data erasure and storage period

The personal data of the data subject will be erased or made inaccessible once the purpose for storing it is no longer applicable. In addition to this, data can be stored if such storage has been provided for by European or national legislators in the form of union regulations, laws or other provisions that the controller is subject to. Data is also made inaccessible or erased when the storage period in accordance with the specified standards expires, unless continued storage of the data is required for conclusion or performance of a contract.

IV. Provision of the website and creation of log files

1. Description and scope of data processing

Each time our website is accessed, our system automatically collects data and information from the system of the computer used to access the website.

The following data is collected as part of this:

- (1) Information regarding the browser type and the browser version used
- (2) The user's operating system
- (3) The user's Internet service provider
- (4) The user's IP address
- (5) The date and time the website was accessed
- (6) Websites from which the user's system accessed our website
- (7) Websites accessed by the user's system from our website
- (8) Geographical information
- (9) Navigation and click behaviour

This data is also stored in the log files on our system. The user's IP addresses or other data that could be used to assign the data to a user are not included in this. This data is not stored alongside other personal data pertaining to the user.

2. Legal basis for data processing

The legal basis for temporary storage of the data is Art. 6(1)(f) GDPR.

3. Purpose of data processing

Temporary storage of the IP address by our system is necessary in order to enable the website to be delivered to the user's computer. It is necessary to store the user's IP address for the duration of the session in order to do so.

These purposes are also in our legitimate interests regarding data processing in accordance with Art. 6(1)(f) GDPR.

4. Storage period

This data will be erased as soon as it is no longer required to achieve the purpose of its collection. Where the data is collected in order to provide the website, this point is reached when the current session is ended.

5. Objection and removal option

Collection of data in order to provide the website and storage of the data in log files is absolutely essential for operation of the website. The user therefore does not have an option to object.

V. Use of cookies

a) Description and scope of data processing

Our website uses cookies. Cookies are text files that are saved in the user's Internet browser, or are saved on the user's system by the user's Internet browser. If a user accesses a website, a cookie may be saved on the user's operating system. This cookie contains a distinguishing character string that enables the browser to be unambiguously identified when the website is accessed again.

We use cookies to make our website more user-friendly. Some elements of our web pages require the ability to identify the browser used to access the website, even after changing pages.

The following data is stored and transferred in the cookies:

- (1) Language settings
- (2) Geolocation

We also use cookies on our website to enable us to analyse the browsing behaviour of our users.

The following data may be transferred in this way:

- (1) Search terms entered
- (2) Frequency of page access
- (3) Use of website functions

The user data collected in this way is pseudonymised via technical measures. This ensures that it is no longer possible to assign the data to the specific user accessing the site. This data is not stored alongside other personal data pertaining to the users.

When accessing our website, users are informed of the use of cookies for analytical purposes and of this Data Protection Statement via an info banner. This banner also informs users how they can prevent cookies being saved via their browser settings.

b) Legal basis for data processing

The legal basis for processing of personal data using technically necessary cookies is Art. 6(1)(f) GDPR.

The legal basis for processing of personal data using cookies for analytical purposes is the consent of the user to such processing in accordance with Art. 6(1)(a) GDPR.

c) Purpose of data processing

The purpose of the use of technically necessary cookies is to simplify the use of websites for users. Some functions of our website cannot be provided without using cookies. For these functions, it is necessary for the website to be able to recognise the browser, even after changing pages.

We require cookies for the following purposes:

- (1) Applying language settings
- (2) Applying country allocation
- (3) Remembering search terms

The user data collected via technically necessary cookies is not used to create user profiles.

Analysis cookies are used in order to improve the quality of our website and its contents. These analysis cookies enable us to determine how our website is used and to make continuous improvements to the services we offer.

This enables us to improve content such as news, themes and product information and provide interested parties with the best possible content to enable them to work with our information efficiently and effectively.

These purposes are also in our legitimate interests regarding the processing of personal data in accordance with Art. 6(1)(f) GDPR.

e) Storage period, objection and removal option

Cookies are saved on the user's computer and are sent from there to our site. As a result, you as a user also have complete control over the use of cookies. You can disable or limit the transfer of cookies by changing the settings of your Internet browser. Cookies that have already been saved can be erased at any time. This can also be carried out automatically. If cookies are disabled for our website, it may not be possible to fully utilise all of the functions of our website.

VI. Newsletter

1. Description and scope of data processing

Our website provides the option to subscribe to our free newsletter. When a user subscribes to the newsletter, the data from the input screen is sent to us.

We need the following data for this application:

- (1) First name & surname
- (2) E-mail address
- (3) Optional: Company name

The following data will also be recorded when a user subscribes to the newsletter:

- (1) IP address of the computer used to access the website
- (2) Date and time of registration

As part of the registration process, we obtain the user's consent to the processing of this data and the user is referred to this Data Protection Statement. An e-mail is also sent to the user following registration for confirmation of registration (double opt-in), to prevent misuse of the newsletter registration form and ensure the security of our information technology systems.

No data is sent to third parties as part of data processing for sending newsletters. This data is used exclusively for the purposes of sending the newsletter.

2. Legal basis for data processing

The legal basis for data processing after the user has subscribed to the newsletter is the consent of the user to such processing in accordance with Art. 6(1)(a) GDPR.

3. Purpose of data processing

The purpose of collecting the user's e-mail address is to enable us to deliver the newsletter.

The purpose of collecting other personal data as part of the registration process is to prevent misuse of the service or the e-mail address used.

4. Storage period

This data will be erased as soon as it is no longer required to achieve the purpose of its collection. The user's e-mail address and other personal data are therefore saved for as long as the subscription to the newsletter is active.

5. Objection and removal option

The user can cancel their subscription to the newsletter at any time. A link for this purpose is included in each copy of our newsletter.

VII. Registration

1. Description and scope of data processing

On our website, we offer users the option to register by entering their personal data. This data is entered into an input screen and sent to and stored by us. We do not transfer this data to third parties.

The following data is collected as part of the registration process:

- (1) First name & surname
- (2) Function
- (3) Company name
- (4) Company address
- (5) E-mail address
- (6) Telephone

The following data is also saved at the time of registration:

- (1) The user's IP address
- (2) Date and time of registration

As part of the registration process, we obtain the user's consent to processing of this data.

2. Legal basis for data processing

The legal basis for processing of this data is the consent of the user to such processing in accordance with Art. 6(1)(a) GDPR.

3. Purpose of data processing

User registration is a requirement for provision of certain content and services on our website.

This registration (login access) is used for logging in to Biral software products such as the Biral PumpSelector, so that the user can be notified of the relevant updates.

4. Storage period

This data will be erased as soon as it is no longer required to achieve the purpose of its collection.

For data collected during the registration process, this is the case once the registration is cancelled or modified on our website.

5. Objection and removal option

As a user, you have the option to cancel your registration at any time. You can have the stored data relating to you modified at any time.

The user can request adjustment to their data or the erasure of their account by contacting Biral via the contact form or by e-mail. Users are informed of this option when using the registration facility on the website.

VIII. Use of the Biral ONE app

1. What is recorded

- (1) Pump replacement:
With the "Automatic nameplate recognition" function, the user creates an image using the camera on their smartphone. This image is loaded to the Microsoft Azure Cloud for analysis (detecting the pump type), where any text is digitised using text recognition.
- (2) General:
In the app, the user's activities can be tracked using Google Analytics. In particular:
 - How often the app is used
 - How often a feature of the app is used
 - How long the app is used for
 - How long a feature of the app is used forThis is not yet active.

2. What is saved/generated

- (1) No user data is saved on the device
- (2) Under some circumstances, the uploaded photos of nameplates can be saved in the Microsoft Azure Cloud in order to improve algorithms.

IX. Use of Biral web chat/Userlike software (www.userlike.com)

Our website uses live chat software from Userlike UG. Userlike uses "cookies", which are text files that are stored on your computer and make it possible for you to participate in real-time personal chats on the website. The collected data is not used to personally identify the visitor and is not linked to personal data pertaining to the bearer of the pseudonym.



X. Use of the eCampus

The types of personal data used are essentially:

- (1) The user's first name, last name, e-mail address and title
- (2) Time stamp of:
 - First login
 - First access of course
 - Each access of course contents
 - Completion of course
- (3) Answers given to quizzes and surveys
- (4) Comments on contents

No special categories of personal data (e.g. health, denomination, biometric data, etc.) as set out in Article 9 GDPR are processed.

XI. Contact form and e-mail contact

1. Description and scope of data processing

There is a contact form on our website that can be used to contact us electronically. If a user makes use of this option, the data entered in the input screen is transmitted to us and stored. This data comprises:

- (1) First name & surname
- (2) Company name
- (3) Company address
- (4) E-mail address
- (5) Optional: Telephone
- (6) Subject/department

The following data is also saved at the time the message is sent:

- (1) The user's IP address
- (2) Date and time of registration

As part of the process of using the contact form, we obtain the user's consent to the processing of this data and the user is referred to this Data Protection Statement. Alternatively, users can contact us via the e-mail address provided. In this case, the user's personal data transmitted in the e-mail will be stored.

The data collected as part of this process is not sent to third parties. This data is used exclusively for the purposes of processing the conversation.

2. Legal basis for data processing

The legal basis for processing of this data is the consent of the user to such processing in accordance with Art. 6(1)(a) GDPR.

The legal basis for the processing of data transferred in the course of sending an e-mail is Art. 6(1)(f) GDPR. If the purpose of the e-mail contact is the conclusion of a contract, the additional legal basis for processing is Art. 6(1)(b) GDPR.

3. Purpose of data processing

We process the personal data from the input screen solely for the purpose of making contact with users. In the case of contact via e-mail, the processing of data is also in our necessary legitimate interest for this same purpose.

Other personal data processed as part of the sending process is processed for the purpose of preventing misuse of the contact form and ensuring the security of our information technology systems.

4. Storage period

This data will be erased as soon as it is no longer required to achieve the purpose of its collection. For personal data taken from the input screen of the contact form and personal data transmitted via e-mail, this is the case if the relevant conversation with the user is terminated. The conversation is terminated if it can be determined from the circumstances that the matter concerned is completely resolved.

5. Objection and removal option

The user has the option to withdraw their consent to the processing of their personal data at any time. If the user contacts us via e-mail, they can object to storage of their personal data at any time. In such cases, the conversation cannot be continued.

The user can request adjustment to their data or the erasure of their data via the contact form or by e-mail.

In this case, all personal data that has been saved as part of the contact process will be erased.

XII. Web analysis via Google Analytics

1. Scope of processing of personal data

This website uses Google Analytics, a web analysis service provided by Google Inc. („Google“). This service is used on the basis of Art. 6(1)(f) GDPR. Google Analytics uses „cookies“, which are text files that are saved on your computer and enable your use of the website to be analysed. The information generated by the cookie about your use of the website, such as:

- (1) Browser type/version
- (3) Operating system used

- (4) Referrer URL (the site visited beforehand)
- (5) Host name of the computer accessing the site (IP address)
- (6) Time of the server request
- (7) The website accessed
- (8) The sub-pages accessed from the accessed website
- (9) The duration of visit to the website
- (10) The frequency of access to the website

is generally transmitted to and saved on a Google server in the USA. The IP address relayed by your browser within the scope of Google Analytics is not linked to other Google data. We have also added the „anonymizeIP“ code to Google Analytics on this website. This guarantees that your IP address is masked, ensuring that all data is collected anonymously. Only in exceptional cases is the full IP address sent to a Google server in the USA and abbreviated there.

At the request of the operator of this website, Google will use this information to analyse your use of the website in order to compile reports on the website activities and in order to provide other services associated with website use and Internet use for the website operator. You can prevent cookies from being stored by choosing the appropriate setting in your browser software; however, we would like to point out that by doing so, you may not be able to use all the functions of this website in full.

Furthermore, you can prevent the collection of data generated by the cookie and related to your usage of the website (including your IP address) being sent to and processed by Google by downloading and installing the browser plug-in available under the following link:

<http://tools.google.com/dlpage/gaoptout?hl=en>.

We continue to use Google Analytics to analyse data from double-click cookies and AdWords for statistical purposes. If you do not want your data to be used in this way, you can disable this using the Ads Personalisation manager.

<http://www.google.com/settings/ads/onweb/?hl=en>

You can find more information regarding data protection in the context of Google Analytics on the Google Analytics help page

(support.google.com/analytics/answer/6004245?hl=en).

2. Legal basis for the processing of personal data

The legal basis for processing of users' personal data is Art. 6(1)(f) GDPR.

3. Purpose of data processing

Processing users' personal data enables us to analyse our users' browsing behaviour. By evaluating the data collected in this way, we are able to compile information about how the individual components of our website are used. This helps us to make continuous improvements to our website and make it more user-friendly. These purposes are also in our legitimate interests regarding the processing of data

in accordance with Art. 6(1)(f) GDPR. Anonymising the IP addresses of our users enables us to sufficiently take into account the interests of our users regarding the protection of their personal data.

4. Storage period

The data is erased once it is no longer needed for our record-keeping purposes.

In the case of our company, this point is reached after 10 years.

5. Objection and removal option

Cookies are saved on the user's computer and are sent from there to our site. As a result, you as a user also have complete control over the use of cookies. You can disable or limit the transfer of cookies by changing the settings of your Internet browser. Cookies that have already been saved can be erased at any time. This can also be carried out automatically. If cookies are disabled for our website, it may not be possible to fully utilise all of the functions of our website.

For more information regarding the privacy settings of the Google Analytics software, please see the following link: <https://policies.google.com/privacy?hl=en>

XIII. Rights of the data subject

If your personal data is processed, you are a data subject in accordance with the GDPR and you have the following rights with respect to the controller:

1. Right of access

You have the right to obtain confirmation from the controller as to whether personal data concerning you is being processed by us.

If such processing is taking place, you have the right to the following information from the controller:

- (1) The purposes of the processing of the personal data;
- (2) The categories of personal data being processed;
- (3) The recipients or categories of recipient to whom personal data concerning you has been or will be disclosed;
- (4) The envisaged period of storage for personal data concerning you or, if specific information regarding this cannot be given, the criteria used to determine the storage period;
- (5) The right to request from the controller rectification or erasure of personal data

concerning you, the right to restrict the processing of personal data concerning you by the controller or the right to object to such processing;

- (6) The right to lodge a complaint with a supervisory authority;
- (7) Any available information regarding the source of the data, where the personal data is not collected from the data subject;
- (8) The existence of automated decision-making, including profiling, referred to in Article 22(1) and (4) of the GDPR and, at least in those cases, meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.

You have the right to be informed of whether personal data concerning you is transferred to a third country or to an international organisation. Where this is the case, you have the right to be informed of the appropriate safeguards in accordance with Art. 46 GDPR relating to the transfer.

2. Right to rectification

You have the right to obtain from the controller the rectification and/or the completion of personal data concerning you if the personal data being processed is inaccurate or incomplete. The controller shall carry out this rectification without undue delay.

3. Right to restriction of processing

Under the following conditions, you have the right to obtain the restriction of processing of personal data concerning you:

- (1) If you contest the accuracy of the personal data concerning you, for a period enabling the controller to verify the accuracy of the personal data;
- (2) If the processing is unlawful and you oppose the erasure of the personal data and request the restriction of use of the personal data instead;
- (3) If the controller no longer needs the personal data for the purposes of the processing, but you require the personal data for the establishment, exercise or defence of legal claims, or
- (4) If you have objected to processing in accordance with Art. 21(1) GDPR pending verification whether the legitimate grounds of the controller override your grounds.

If processing of personal data concerning you is restricted, this data shall, with the exception of storage, only be processed with your consent or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the Union or of a member state.

If restriction of processing has been obtained in accordance with the requirements listed above, you shall be informed by the controller before the restriction of processing is lifted.

4. Right to erasure

a) Erasure obligation

You can obtain from the controller the erasure of personal data concerning you without undue delay and the controller is obliged to erase that data without undue delay where one of the following grounds applies:

- (1) The personal data concerning you is no longer necessary for the purposes for which it was collected or otherwise processed.
- (2) You withdraw your consent on which the processing is based in accordance with Art. 6(1)(a) or Art. 9(2)(a) GDPR, and there is no other legal ground for the processing.
- (3) You object to the processing in accordance with Art. 21(1) GDPR and there are no overriding legitimate grounds for the processing, or you object to the processing in accordance with Art. 21(2) GDPR.
- (4) The personal data concerning you has been unlawfully processed.
- (5) The erasure of the personal data concerning you is required for compliance with a legal obligation in accordance with Union or member state law to which the controller is subject.
- (6) The personal data concerning you has been collected in relation to the offer of information society services in accordance with Art. 8(1) GDPR.

b) Information provided to third parties

If the controller has made the personal data concerning you public and is obliged to erase it in accordance with Art. 17(1) GDPR, the controller, taking account of available technology and the cost of implementation, shall take reasonable steps, including technical measures, to inform controllers which are processing the personal data that you, as the data subject, have requested the erasure by such controllers of any links to, or copy or replication of, that personal data.

c) Exceptions

The right to erasure does not apply if processing is necessary

- (1) for exercising the right of freedom of expression and information;
- (2) for compliance with a legal obligation which requires processing by Union or member state law to which the controller is subject or for the performance of a

task carried out in the public interest or in the exercise of official authority vested in the controller;

- (3) for reasons of public interest in the area of public health in accordance with Art. 9(2)(h) and (i) as well as Art. 9(3) GDPR;
- (4) for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Art. 89(1) GDPR in so far as the right referred to in paragraph 1 is likely to render impossible or seriously impair the achievement of the objectives of that processing, or
- (5) for the establishment, exercise or defence of legal claims.

5. Right to be informed

If you have exercised your right to the rectification, erasure or restriction of processing with respect to the controller, the controller is obliged to communicate the rectification or erasure of the data or the restriction of processing to each recipient to whom the personal data concerning you has been disclosed, unless this proves impossible or involves disproportionate effort.

You have the right to be informed about these recipients by the controller.

6. Right to data portability

You have the right to receive the personal data concerning you that you have provided to the controller in a structured, commonly used and machine-readable format. You also have the right to transmit that data to another controller without hindrance from the controller to which the personal data has been provided, where

- (1) the processing is based on consent in accordance with Art. 6(1)(a) GDPR or Art. 9(2)(a) GDPR or on a contract in accordance with Art. 6(1)(b) GDPR and
- (2) the processing is carried out by automated means.

In exercising this right, you also have the right to have the personal data concerning you transmitted directly from one controller to another, where technically feasible. This shall not adversely affect the rights and freedoms of others.

The right to data portability does not apply to processing of personal data necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

7. Right to object

You have the right to object, on grounds relating to your particular situation, at any time to processing of personal data concerning you which is based on Art. 6(1)(e) or (f) GDPR, including profiling based on those provisions.

The controller shall no longer process the personal data concerning you unless the controller demonstrates compelling legitimate grounds for the processing, which override your interests, rights and freedoms or for the establishment, exercise or defence of legal claims.

If personal data concerning you is processed for direct marketing purposes, you have the right to object at any time to processing of personal data concerning you for such marketing, which includes profiling to the extent that it is related to such direct marketing.

If you object to processing for direct marketing purposes, the personal data concerning you shall no longer be processed for such purposes.

In the context of the use of information society services, and notwithstanding Directive 2002/58/EC, you have the ability to exercise your right to object by automated means using technical specifications.

8. Right to withdraw declaration of consent under data protection law

You have the right to withdraw your declaration of consent under data protection law at any time. Withdrawing your consent does not affect the lawfulness of processing that has already been carried out prior to withdrawal of consent.

9. Automated individual decision-making, including profiling

You have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning you or similarly significantly affects you. This does not apply if the decision

- (1) is necessary for entering into, or performance of, a contract between you and the controller,
- (2) is authorised by Union or member state law to which the controller is subject and which also lays down suitable measures to safeguard your rights and freedoms and legitimate interests, or
- (3) is based on your explicit consent.

However, these decisions must not be based on special categories of personal data in accordance with Art. 9(1) GDPR, unless Art. 9(2)(a) or (g) GDPR applies and suitable measures to safeguard your rights and freedoms and legitimate interests are in place.

With regard to the cases referred to in (1) and (3), the controller shall implement suitable measures to safeguard your rights and freedoms and legitimate interests, at

least the right to obtain human intervention on the part of the controller, to express your point of view and to contest the decision.

10. Right to lodge a complaint with a supervisory authority

Without prejudice to any other administrative or judicial remedy, you have the right to lodge a complaint with a supervisory authority, in particular in the member state of your habitual residence, place of work or place of the alleged infringement if you consider that the processing of personal data concerning you infringes the GDPR.

The supervisory authority with which the complaint has been lodged shall inform the complainant on the progress and the outcome of the complaint including the possibility of a judicial remedy in accordance with Article 78 GDPR.

Münsingen – 16.04.2020